



GCS Medical College, Hospital and Research Centre

Opp. DRM Office, Nr. Chamunda Bridge,

Naroda Road, Ahmedabad-380025.

Ph:(079) 66048000 Fax: (079) 22201915

No. GCSMCH/370 2/2021

Date: 29/11/2021

Office Order: -

In pursuant to meeting of IQAC held on 18/11/2021 under the chairmanship of Dean following Mentorship Committee is hereby constituted for further necessary action.

Sr. No.	Position	Name
1	Chairman (Dean)	Dr. Yogendra Modi
2	Phase I Co- Ordinator	Dr. Jaydeep Kagathra (Asso. Prof. Physiology)
3	Phase II Co- Ordinator	Dr. Vidhi Thakar (Asst. Prof. Parmacology)
4	Phase III Part I Co- Ordinator	Dr. Mansi Patel (Asst. Prof. Community Medicine)
5	Phase III Part II Co- Ordinator	Dr. Jayshree Bamaniya (Asso. Prof. Ob. & Gyn.)
6	All faculties to be involved in mentoring. To be allocated according to admission of batches.	

The objectives, frequency of meetings and roles & responsibilities of the above committee is explained in detail as per attached annexure herewith.

Dean

GCS Medical College
Ahmedabad

To,

1. Dr. Yogendra Modi
2. Dr. Jaydeep Kagathra
3. Dr. Vidhi Thakar
4. Dr. Mansi Patel
5. Dr. Jayshree Bamaniya

No. GCSMCH/ /2021



GCS Medical College, Hospital and Research Centre

Opp. DRM Office, Nr. Chamunda Bridge,

Naroda Road, Ahmedabad-380025.

Ph:(079) 66048000 Fax: (079) 22201915

Mentorship Committee

Objectives:

1. To identify specific needs of the Students - Academic, Personal, Adjustment related, Career development;
2. To enlighten their interest in research and inspire them to improve their academic performance.
3. To help them emotionally and reduce their stress.
4. Provide Counselling & remedies.

Meeting Frequency: The Mentor shall **interact** with his / her group of students at least once in a month regularly. Data will be sent once in every three months to the Co-ordinator of Mentorship Programme. Co-ordinator of that phase compiles the reports and sends to Dean once in every six months. The minutes of meeting are required to be submitted to IQAC Periodically.

Roles & Responsibilities:

1. To monitor the attendance of Mentees.
2. To monitor the sessional/terminal marks and academic progress of the mentee.
3. To liaise with the parents in academic matters.
4. The Mentor shall counsel his/her group as per Do's and Don'ts.
5. To initiate bridge, remedies and Enrichment Programme for academically weak (slow learners), and advanced students.
6. Measures for mid course Improvement.
7. To maintain complete personal data of students and their performance progress.
8. To address various Department related group problems and performances.
9. To send the Students progress data once in three months to the Co-ordinator of Mentorship Programme.
10. To maintain records of all interactions and functions carried out.
11. Co-ordinator of respective phase compiles the reports and sends to Dean once in 6 months.